

NON-CONFIDENTIAL



Borough of Tamworth

18 June 2013

Dear Councillor

You are hereby summoned to attend a **meeting of the Council of this Borough** to be held on **TUESDAY, 25TH JUNE, 2013** at 6.00 pm in the **COUNCIL CHAMBER - MARMION HOUSE**, for the transaction of the following business:-

AGENDA

NON CONFIDENTIAL

6 Review of the Constitution and Scheme of Delegation (Pages 1 - 2)

(Report of the Leader of the Council and Solicitor to the Council and Monitoring Officer)

Yours faithfully

A handwritten signature in black ink, appearing to be 'A. Oost', written over a circular stamp or mark.

CHIEF EXECUTIVE

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

Marmion House
Lichfield Street
Tamworth

This page is intentionally left blank

Agenda Item 6

Audit and Governance Committee proposals with regard to the Constitution review, 2013.

1. Article 10
Under role and functions insert at paragraph (b) line 3 between the words “freewoman” and “of” - “or honorary freedom”
2. Articles 11 and 12
The Committee considered the insertion of Article 11 Area Committees and Forums and Article 12 Joint Arrangements to be worthwhile insertions.
3. Part 4 Rules of Procedure
 - (i) Paragraph 4.2.18 add at the end of this paragraph the following:-
“The Leader and Leader of the Opposition in exceptional circumstances will inform the Council of any changes in the membership of Committees”
 - (ii) Paragraph 4.2.22 be deleted and re-inserted as follows:-
“to include on the agenda any outstanding matters referred by Overview and Scrutiny and any referrals from committees or sub committees until the matters are completed or resolved”
 - (iii) Paragraph 4.5.3 at the beginning of this paragraph and Paragraph 2.4.3 of Schedule 1 insert the following:-
“the Leader of the party”
 - (iv) in the section **QUESTIONS BY THE PUBLIC** headed **written answers** and at Paragraph 13.9 (e) of Schedule 4 add after “as soon as practicable after the meeting” the following:-
“but in any event before the next meeting”
4. Schedule 4
 - (i) Paragraph 10.5 at the end add the following:-
“such matters to remain on the agenda until they are completed or resolved”
 - (ii) Paragraph 13.1 delete the word “other” so that it coincides with Paragraph 10 of the same Schedule.
5. Job Descriptions for Members Roles
In all of the job descriptions with exception of that of Councillors replaced the heading “**Skills required**” with “**Skills desired**”.

This page is intentionally left blank